

June 18, 2013

## **East Providence Housing Authority**

### **REGULAR/ MEETING**

**May 28, 2013**

The Regular Meeting of the Board of Commissioners of the East Providence Housing Authority was held on the above date at City View Manor. The meeting was called to order at **4:30PM** by Chairman Richard Smith.

The Pledge of Allegiance was lead by Executive Director Theresa Correia and recited by those in attendance.

#### **ROLL CALL:**

Present: Chairman, Richard Smith, Vice Chairperson, Lynn Vargas, Commissioners, Antero Braga, John Faria, Patricia Diffley, Dorothy Tillou, and Executive Director Theresa Correia.

Excused: Commissioners Luci Stoddard

#### **Resident and Public Concerns**

Receive Comments on HCV Plan Revision: No comments received

#### **APPROVAL OF MINUTES:**

Regular Meeting – 4/16/2013 Motion by Commissioner Faria to accept the minutes as presented, seconded by Vice Chair Vargas. All Commissioners voted aye.

#### **DIRECTOR'S REPORT:**

Director Correia reported on the following:

- GS Manor Upgrades: Director Correia informed the board that the work at Goldsmith Manor would begin on June 18, 2013. It is estimated to be complete by September 15, 2013. A 2<sup>nd</sup> tenant meeting is being held on 5/30/13.
- Smoke Free Policy: Correia stated that signed addendums have been steadily coming in from the residents. Smoking cessation intake for those that are looking to quit is being conducted. Group meetings at Harbor View and City View Manor will follow.
- Director Correia shared information she received at the NAHRO sponsored Fair Housing Seminar that she attended with Lori Pontus and Rose Ott.
- Work on the new lease and ACOP for Public Housing continues. It is our goal to be sure that they are both in compliance with RI State Law. The attorney is reviewing both documents now. Director Correia hopes to have them both ready for the September meeting.
- Correia informed the board that she was just made aware of a Safety and Security Grant through a PIH Notice. EPHA is looking into how these funds would be best used, and putting a package together.

Motion by Commissioner Faria to accept the Executive Directors Report as presented. Seconded by Vice Chair Vargas moved. The motion carried.

**PUBLIC HOUSING VACANCY REPORT**

Report presented by Lori Pontus. Motion by Commissioner Braga to accept the report, seconded by Vice Chair Vargas. The motion carried.

**HOUSING CHOICE VOUCHER REPORT**

Report presented by Director Correia. Motion by Vice Chair Vargas to accept the report, seconded by Commissioner Tillou. The motion carried.

**FSS REPORT**

Jennifer Brightman presented her report: Commissioner Faria asked if public housing tenants were eligible to participate. After a brief explanation a motion was made by Commissioner Braga and seconded by Commissioner Tillou to accept the report as presented. The motion carried.

**PAID BILL REPORT**

**April 2013 - \$78,690.27** Vice Chair Vargas asked for clarification on the pest elimination. There was then a brief discussion about vendors, and contracts. After a discussion on the prep, repair, and painting of units that become vacant, Commissioner's Faria and Braga, requested a report on the number of units that *turnover* annually. Chairman Smith asked Correia to have the data for the next meeting. Vice Chair Vargas moved approval of the April 2013 Paid Bill Report. That motion was seconded by Commissioner Diffley and passed unanimously.

**RESOLUTIONS:**

NONE

**APPROVALS:**

Surveillance Project: A motion was made by Commissioner Faria to approve the selection of Shanix as the contractor for surveillance camera project. Commissioner Braga seconded the motion. All Ayes.

**NEW BUSINESS:**

**ADJOURNMENT**

At 5:15 PM upon a motion by Commissioner Faria and a second by Commissioner Diffley, the meeting was adjourned. All Commissioners present voted in favor.

Respectfully submitted,

---

Theresa M. Correia

Executive Director

Transcribed by tmcorreia